



Certificate

This is to certify, that

Herr Mike Mählmann

has successfully completed the course

Basic Administration Course

10.06.2021 – 02.07.2021

held by the THW Training Centre Neuhausen.

Course information

- Introduction
- Legal framework
- Handling with cash funds & related safety regulations
- Introduction of the electrical accounting system (THWin)
- Accounting documentation
- Invoices management
- Exam

Head of the THW Training Centre